



Metcalfe Public School Council

Monthly Meeting Minutes

Meeting Date: December 2, 2008
Location: MPS library
Start time: 6:33 pm
End time: 7:45 pm
Next Meeting Date: January 6, 2009, 6:30 pm

Present

Chairperson – Jennifer Finnis
Vice-Chairperson – Val Leonard
Secretary – Christine Lee
Treasurer - vacant
 Cheryl Millard
 Kerri Fonseca
 Kelly Mayo
 Heather Jeffery – volunteer coordinator
 Jennifer Nutt - Vice-Principal
 Sharon Goral – Administrator representative
 Jeanne Giroux – Staff representative

Regrets:

Tammy McCormick - Principal

Summary of Discussions	Action
1.Call to order Jennifer F. called the meeting to order at 6:33.	
2.Approval of October minutes The minutes of the November meeting were approved as written.	
3.Principal & Vice-Principal's Report Thank you to for all your support during the last month. It is hard to believe that we have less than three weeks until the Christmas holidays. Students have been very busy working hard in anticipation of first term report cards. <i>Parent Meetings will be held Wednesday and Thursday.</i> We have had many special events and learning opportunities for the students over the last month. Highlights include: <ul style="list-style-type: none"> ● Grade 7 science, chair and back pack project display 	

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<ul style="list-style-type: none"> ● Gr. 4 MFI / Eng trip to McSkimming ● Gr. 8 trip to McSkimming ● Jer's Vision presentation for Intermediates ● Canterbury High School presentation <p>The Metcalfe Tricycle Race was held on November 12th. This event created great excitement of staff, students and police officers. Over \$200 was raised for the United Way.</p> <p>The next few weeks include many special activities for our students including:</p> <ul style="list-style-type: none"> ● Gr. 5 and 6s to the Parliament Buildings on December 3rd. ● Gr. 8 students wishing to visit Ottawa Technical Learning Centre on December 12th <p>Character Assembly and slide show on December 15th, with a special guest speaker from The Shepherds of Good Hope. <i>The Assembly is at 1:10 and all parents are welcome to attend.</i></p> <p>Student Council planned activity to collect items for The Shepherds of Good Hope. (note home soon in agendas)</p> <p>Band Sing-a- long Tuesday, December 16th. Grades 1,3, 5 , 7 and JK will attend in the morning and the Grade 2, 4, 6,8 and SK students will participate in the afternoon.</p> <p>Primary Play (<i>Melton the Warm Hearted Snowman</i>) will be held on Wednesday, December 17th. The morning performance will be for the Junior students and the afternoon performance will be for our Intermediate students. <i>Parents are welcome to attend.</i></p> <p>Sporting Events and Extra curricular activities taking place at the moment are Jr. and Senior girls and boys volleyball. Bucketball intramurals for Primary students, Spirit Club and Student Council are busy planning upcoming activities.</p> <p>A sign up for teachers for the Jingle Bells Bazaar has been posted as well we have 7 helpers chosen and will be creating JBB ID for them. <i>Jennifer F. asked that that total be raised to 10.</i></p> <p>Literacy Volunteer Training – we my end one person for training on December 16th from 8am to 11am at Confederation Education Centre. <i>No one from council is able to take advantage of this. Jennifer N. will find someone from our parent volunteers to take advantage of this.</i></p> <p>Again a big thank you to all of you who volunteered and supported the events that took place over the last month and for your ongoing support of our upcoming events.</p>	
<p>4. Teachers' Report</p> <p>Mrs. Manzo is organizing the winter activity days for the Junior and Intermediate students. One of the activities is Corona gymnastics which will be the same day as the Ski Club. Other activities will include a cross country</p>	

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<p>ski lesson and broomball. Mrs. Manzo would like \$400 for buses to transport the students. This is approved by council members.</p>	
<p>5. Fundraiser – Casino</p> <p>Before any decision can be made about this, we need more information. Decision and discussion will be put off until the January meeting. Christine will talk with Jordan Goudreau to see if he has any information about companies in the area that do this sort of thing.</p> <p>To be able to have any activity outside of the school (either the Casino night or the garage sale), we need liability insurance. This costs \$180/year and is due immediately. Council approved this.</p>	<p>Jennifer F. - write cheque for insurance Christine – talk to Jordan G. All – find any information about casino nights</p>
<p>6. JBB</p> <p>Date of the JBB – December 11th, 2008.</p> <p>We have enough volunteers to proceed with the potluck. Cheryl will contact the volunteers to organize the food. She has \$150 for incidentals.</p> <p>Our volunteer list is looking good. Heather will contact everyone who has volunteered to let them know what we need them to do. Setup will be from 2:45 until 4:45 on the 10th.</p> <p>We will have a sorting/wrapping day and evening on December 8th. Heather will contact the appropriate volunteers to let them know.</p> <p>We definitely need 'Dad' items. \$100 was given to Billy Mayo (Kelly's husband) to buy items.</p> <p>To help with more donations, help with the sorting and wrapping and to remind everyone of the bazaar, Christine will put together a flier and send it to Sharon for distribution on December 3rd.</p> <p>Tammy & Jennifer N. will get us a list of the classes for the bazaar.</p> <p>Tammy & Jennifer N. will get us a list of the students available for helping during the bazaar.</p> <p>Val will contact Lisa about the details regarding the popcorn. Jennifer will pick up what we need.</p>	<p>CL/SG/HJ/JF – get letter out to parents HJ – followup with volunteers BM – purchase 'Dad' items TM/JN – list of classes & students VL/JF – popcorn supplies</p>
<p>7. Volunteer Proposal</p> <p>We are waiting on approval from Jennifer to send out volunteer request to parents. Approval given. Heather will photocopy letter, get it out & compile the responses.</p>	<p>HJ – get letter out to parents.</p>
<p>8. Fundraising – Frozen Dough</p> <p>We tasted the cookies and muffins that Kerri baked for us. We all liked them and would like to proceed with the fundraiser. Other schools in the area have already been selling these this year, so we are putting this off until the very beginning of the 2009/2010 school year.</p>	
<p>9. New Business</p> <p>Nothing.</p>	

Summary of Discussions	Action
<p data-bbox="180 212 561 243">10.Adjournment of Meeting</p> <p data-bbox="228 260 1127 323">Meeting adjourned at 7:45 pm. Members moved to the wood shop to review the donations for the JBB.</p> <p data-bbox="228 340 1086 371">Next meeting to be held on January 6, 2009, 6:30pm, MPS library.</p>	