



Metcalfe Public School Council

Monthly Meeting Minutes

Meeting Date: February 3, 2009
Location: MPS library
Start time: 6:34 pm
End time: 7:50 pm
Next Meeting Date: March 3, 2009, 6:30 pm

Present

Chairperson – Jennifer Finniss
Secretary – Christine Lee
Treasurer - vacant
 Cheryl Millard
 Kelly Mayo
 Tammy McCormack – Principal
 Brenda Steacy – Staff representative
 Sharon Goral – Administrator representative
 Jennifer Nutt – Vice-Principal
 Heather Jeffery – volunteer coordinator
 Kerry Fonseca

Regrets

Vice-Chairperson – Val Leonard

Summary of Discussions	Action
1.Call to order Jennifer F. called the meeting to order at 6:34.	
2.Approval of December minutes The minutes of the January meeting were approved as written. Jennifer F. asked if the performance of Alice in Wonderland would be needing volunteers. Tammy will follow up on that.	Tammy – determine if parent volunteers needed for AiW – how many and what is needed doing?
3.Principal's Report Director Lyall Thomson was to visit MPS on February 26 at 10:30am. (to be rescheduled) All staff are reassessing students in reading, data will provide the needed information for our School Effectiveness Framework – SEF Team to complete the SEF write up by the end of March. Two questions asked when planning our SEF will be: <ul style="list-style-type: none"> • “What area(s) of the curriculum do my students find the most challenging?” 	Tammy & Jennifer N. -

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<ul style="list-style-type: none"> ● “How will my practice change as a result of the current assessment data, what is one thing I will do differently?” <p>Greely Players presentation request-Mar. 6 at 11:30am, to be confirmed.</p> <p>Day of Pink-Feb. 19. Pink Bake Sale, awareness of anti-bullying and promotion of diversity. For intermediate students only. Money raised will be donated to Jer's Vision.</p> <p>Student Led Conferences Thursday, April 2 and Friday, April 3.</p> <p>Report Cards go home Mar. 30th.</p> <p>Mean Girls, Anti-bullying sessions on Feb. 5&6, intermediates only.</p> <p>IEP Due Date: April 9th.</p> <p>Spirit Days, Red and White-Feb. 12,</p> <p>Sports Day and Character Development assembly – Feb 27th.</p> <p>Yard - have moved to half yard due to abundance of snow. Supervising students on both snow hills is a challenge during recesses.</p> <p>Art Gallery-to visit Junior classes on Feb. 9</p> <p>From the Board and Ministry: PRO (Parents Reaching Out) Grant-not approved. Tammy & Jennifer N. will be following up on this to determine what went wrong with our grant to improve our chances for the next one.</p> <p>OSTA-Student Transportation Authority- Working group report has been received. The group identified several transportation efficiency opportunities that range from small-scale routing strategies, to full-scale reorganization of services in some areas. It does not look like Metcalfe will be affected.</p> <p>A copy of the full report can be accessed from January 13 Board Meeting Minutes, pages 40-44, located at the following link: http://ocdsb.ca/Documents/Board Meetings/Meetings/2009/Brd Jan27 2009/4a Mins 13%20Jan%2009%20Public.pdf.</p> <p>Major Expansion of FI (French Immersion) Programming including early French immersion at Osgoode Public School.</p> <p>No Child Without Program – new program to ensure that any child who needs a Medic Alert bracelet can get one. The bracelets are linked to the school. This program is trying to decrease the stigma of wearing a bracelet as well as increase the information available to health care providers.</p> <p><i>Jennifer F. voiced a concern about parents knowing how to phone out if an incident occurred without a teacher present. Tammy will look into solutions for this possibility.</i></p>	<p>follow up on PRO grant improvements</p> <p>Tammy – determine if phone procedures need to be changed / implemented to ensure parents know how to call out in case of emergency.</p>

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<p>Federation Invitation to PD Day.</p> <p>The staffroom will be getting an update over the summer months. The money is coming from funds specifically for building upgrade and is taking nothing away from the students.</p>	
<p>4. Vice-Principal's Report</p> <p>Booster Groups</p> <p>We have applied and received funding from the ministry to fund tutoring. We have three groups which will begin next week and continue until the March Break.</p> <ul style="list-style-type: none"> -one grade 1 group that will meet during the second nutrition break and recess every Tuesday and Thursday (six students) -Primary group meeting from 2:45- 4:30 on Tuesdays and Thursdays (approximately 10 students) -Junior group meeting from 2:45- 4:30 on Tuesdays and Thursdays (approximately 10 students) <p>Students were selected by their teachers as needing a little extra help in language and math. We will have funds left over to run further tutoring groups after the March Break.</p> <p>Sports</p> <ul style="list-style-type: none"> -Jr. Boys Volleyball coached by Craig Groen won their tournament. We will be receiving a banner to proudly display in our gym. -Jr. Girls were unfortunately not able to travel to their tournament as it was inclement weather. Coach Mme. MacLean is looking into inviting other school to come and play the girls. -Intermediate Girls and boys basketball is being coached by Maureen Toohey and Megan Redmond-Friel respectively. Practices and exhibition games are under way. - Primary Bucketball wrapped up with a tie. <p>Twoonie Tuesday</p> <p>We will be holding a Twoonie Tuesday on Tuesday, February 10th in support of the Education Foundation. This charity helps provide for students in need. Schools can apply for funds from the Education Foundation to offset costs of supplies such as epi-pens, glasses for children etc.</p> <p>Elia Saikley will be presenting to our Jr. and Intermediate students on February 25th at 10:50. Elia gives a presentation about his life story and climbing Mt. Everest, it is reported to be very inspirational. Students will be asked to bring in \$2 to cover the cost of the presentation, half of which goes to Child Haven a charity that builds wells for communities in Nepal.</p>	
<p>5. Teachers' Report</p> <p>Winter activities:</p> <p>Primary and Juniors have skating in February and March.</p>	<p>Heather – find volunteers for primary winter fun day.</p> <p>Jennifer F. - follow up</p>

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<p>There will be a movie fun day during the week of February 22 - 26th. Primary classes will participate in a Winter Fun Day one day during the week of March 9-13th. The theme this year is Summer in the Snow (picnic in the snow and beach activities. This is being led by Cherie Stanley.</p> <p>\$100 requested for hot chocolate and cookies for approximately 85 students – approved.</p> <p>Volunteers are requested to buy, prepare and deliver the snack.</p> <p>Bucketball ended with a tie-breaker tie.</p> <p>Cherie Stanley will be starting line soccer in the spring – April/May.</p> <p>Blue Spruce (grades 1&2) / Silver Birch (grades 3-6) reading programs are up and running. One book has been removed from the Silver Birch program by Mrs. Acres & Mrs. Manzo for being a bit too scary for the students.</p>	<p>on buying cookies & hot chocolate.</p>
<p>6. Fundraiser – Garage Sale</p> <p>Date: May 30th, 2009</p> <p>Raindate: June 6th, 2009</p> <p>Time: 8am – 1pm / Setup 7am, cleanup until 2:30</p> <p>Tables: Jennifer F. will be approaching the fair board to borrow tables. To store them, we will either find somewhere on site (need to speak to Bruce) or have them on a wagon/trailer and deliver them first thing Saturday morning.</p> <p>Price for table rental: \$15 personal / \$20 business per table</p> <p>Fund raiser focus: Library – books for the new MFI program.</p> <p>Registration contact – Jennifer F. Christine will get Jennifer a spreadsheet to keep information.</p> <p>Donations – accepted up to 1 week prior to event or can be dropped off at the sale. Jennifer F. will store the items in her garage.</p> <p>Tables manned by volunteers:</p> <ul style="list-style-type: none"> Registration table Bake table (include cold drinks, coffee). We will need to work out logistics regarding the power supply. Donations – this may be manned by a student group (grade 8 grad?). Tammy will follow up on this to determine who would like to work this as a fund raiser. <p>St. Catherine's is having their Fun Day/Spring Fling on May 29th. Jennifer F. has been speaking to them about sharing our advertising for both events.</p> <p>Advertising:</p> <ul style="list-style-type: none"> Christine will put together a list of free marketing venues for the next meeting Christine will create a short blurb for distribution to the above for the next meeting It was suggested that the design/creation of posters be made into a grade 8 project. Christine will get the details to Tammy and she will follow up with the grade 8's to see if this is feasible. 	<p>Jennifer F.</p> <ul style="list-style-type: none"> - follow up on borrowing tables & where to store them - availability of sign at high school - information about rental of sign (get info from Sarah) <p>Christine</p> <ul style="list-style-type: none"> - marketing venue list & short blurb for next meeting. - spreadsheet to Jennifer F. - info to Tammy for posters <p>Tammy – determine if grade 8's will be creating posters</p> <p>Sharon – source paper</p>

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<p>Jennifer will look into the availability of the sign at the High School Sharon will look into sourcing paper (brightly coloured) for flyers. Jennifer will ask Sarah about out the company/cost of the rented sign currently outside of MPS We would like distribution of all advertising/marketing material to begin the Tuesday after Easter (April 14th).</p> <p>Volunteers: We will need to work out the number of volunteers required, specific jobs & times.</p> <p>Subcommittee: It will be a good idea to identify a few members who will be in lead on the garage sale and have some meetings separate from council to hammer out all of the details.</p>	
<p>7. Money for Primary Books We did not get the PRO grant. Jennifer F. will get the price for the primary books from Cherie and bring them to the next meeting.</p>	<p>Jennifer F. - follow up with Cherie</p>
<p>8. New Business Bank balance stands at approximately \$6200.</p> <p>Jennifer F. will be setting up a receipt book in the office for Cheryl to facilitate easier expense reimbursement.</p>	<p>Jennifer F. - set up receipt book</p>
<p>9. Adjournment of Meeting Meeting adjourned at 7:50 pm. Next meeting to be held on March 3, 2009, 6:30pm, MPS library.</p>	